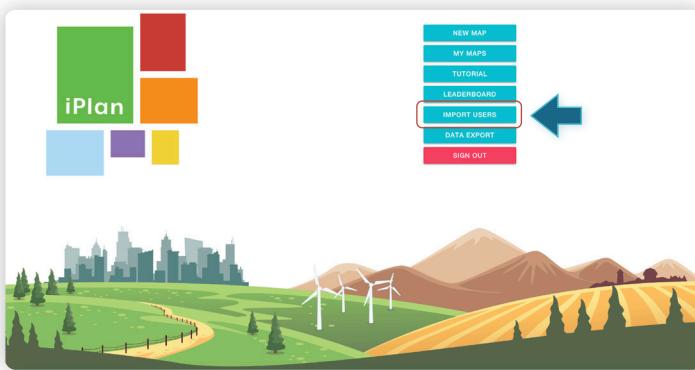


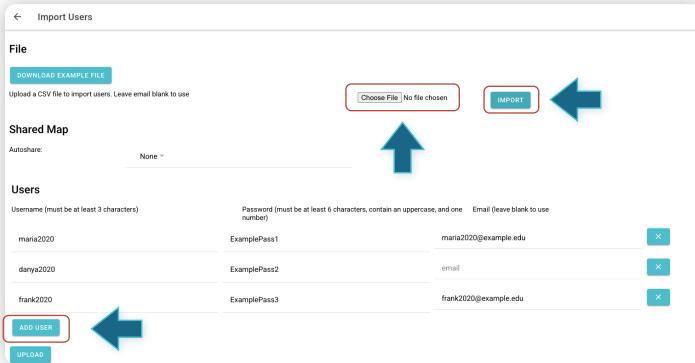
SHARING MAPS



Step 1: Import Users

If you have an educator account, click the Import Users button to create accounts for your students and share iPlan maps with them.

(If you do not see this option, please contact epistemicanalytics@gmail.com to request an educator account.)

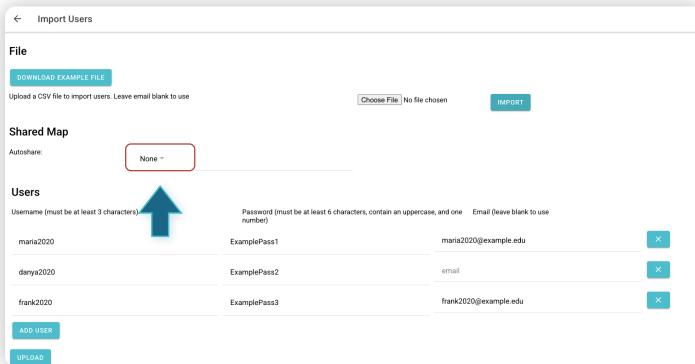


Step 2: Users

Add users by uploading a file using the **Choose File** button, then click Import.

(Click on the **Download Example File** button for a template you can use.)

You can also add users manually by clicking the **Add User** button.



Step 3: Selecting a Map to Share

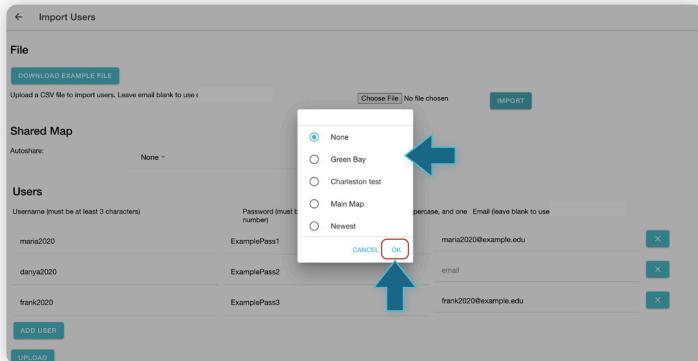
After you have a list of your users, click the **Autoshare** button.

Step 4: Share from Existing Maps

After clicking **Autoshare**, a module will appear where you can select a map from your list of existing maps to share with your users.

When you are finished, click **OK**.

Each user will get their own copy of the map you share



Import Users

File

DOWNLOAD EXAMPLE FILE

Upload a CSV file to import users. Leave email blank to use

Shared Map

Autoshare: None

Users

Username (must be at least 3 characters)	Password (must be at least 6 characters, contain an uppercase, and one number)	Email (leave blank to use)
maria2020	ExamplePass1	maria2020@example.edu
danya2020	ExamplePass2	email
frank2020	ExamplePass3	frank2020@example.edu

ADD USER

UPLOAD

Choose File: No file chosen

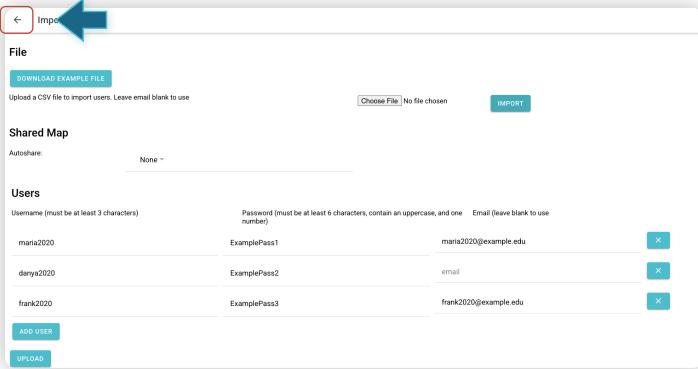
IMPORT

None
Green Bay
Charleston test
Main Map
Newest

Cancel OK

Step 5: Finish

When you are done, click the arrow in the top-left corner to return to the iPlan home screen.



Import

File

DOWNLOAD EXAMPLE FILE

Upload a CSV file to import users. Leave email blank to use

Shared Map

Autoshare: None

Users

Username (must be at least 3 characters)	Password (must be at least 6 characters, contain an uppercase, and one number)	Email (leave blank to use)
maria2020	ExamplePass1	maria2020@example.edu
danya2020	ExamplePass2	email
frank2020	ExamplePass3	frank2020@example.edu

ADD USER

UPLOAD

Choose File: No file chosen

IMPORT

None
Green Bay
Charleston test
Main Map
Newest

Cancel OK

